

PAYDAY SCHEDULES

All employees of the District shall be paid every other week on Fridays, or per contract if school is not in session on the Friday. Paychecks shall be issued in compliance with provisions of the current employee handbook.

There shall be no processing of payroll checks to employees prior to pre-established paydays, unless special permission is obtained from the District Administrator. Special permission will be granted only under unusual and extenuating circumstances.

There shall be no special payroll checks processed.

ADOPTION DATE: May 8, 2000

REVISION DATE(S): November 25, 2024

REVIEW DATE(S): October 17, 2024

CROSS-REFERENCE:

LEGAL REFERENCE: