

**INTELLECTUAL PROPERTY/OUTSIDE ACTIVITIES OF STAFF**

- A. As a general rule and absent an agreement to the contrary, materials developed by teachers within the scope of their employment are automatically owned by the school district.
- B. When the district commissions a third party vendor to produce a copyrighted product such as marketing, customized software, or other significant software, a written agreement will be entered into outlining who owns the copyright rights.
- C. The Board of Education directs the District Administrator to promulgate the guidelines so that professional staff members may avoid situations in which their personal interests, activities, and associations may conflict with the interests of the district. If such situations threaten a staff member's effectiveness within the school system, the District Administrator will evaluate the impact of such interest, activity, or association upon the professional staff member's responsibilities.

ADOPTION DATE: April 12, 2010

REVISION DATE(S): February 12, 2018

REVIEW DATE(S): August 15, 2024

CROSS-REFERENCE: Administrative Guideline  
Employee Handbook

LEGAL REFERENCE: Federal Copyright Laws