

STAFF TECHNOLOGY ACCEPTABLE USE

- A. The School District of New London provides networked technology services, including Internet and Electronic Mail access, to staff as a means to meet and enhance the educational goals and objectives set forth by the District. The District grants access to the network **only** for the educational activities authorized under this policy and under the specific limitations contained therein.

- B. The District has established policies, guidelines, and strict Internet filtering safeguards in an attempt to prevent access to information that may be illegal, defamatory, inaccurate, obscene, or potentially objectionable. Users are ultimately responsible for their actions in accessing network services and for adhering to District technology use procedures. Therefore, users shall follow the guidelines for technology use established by the District and conduct themselves in a manner consistent with other expected staff behavior and District policies.

- C. General staff guidelines:
 - 1. The School District of New London owns and operates the network system, which includes the computers, servers, printers, software, peripherals, etc.

 - 2. Both electronic mail communication over the network and/or stored files should not be considered private in nature. The District reserves the right to monitor and access an employee's files or messages in order to ascertain compliance with network guidelines for acceptable use.

 - 3. Access to the School District of New London network is a privilege, not a right. The School District of New London is not liable for any loss that occurs as a result of appropriate or inappropriate use of the network.

 - 4. Refer to Policy/Procedure 363 for specific staff technology guidelines.

ADOPTION DATE: March 10, 2003

REVISION DATE(S): July 13, 2009; February 12, 2018

REVIEW DATE(S):

CROSS-REFERENCE: Administrative Guideline
363 Technology
363.2 Student Technology Acceptable Use
512 Employee Harrassment

LEGAL REFERENCE: