

**MINUTES OF THE REGULAR MEETING  
OF THE NEW LONDON BOARD OF EDUCATION  
AT THE DISTRICT ADMINISTRATION BUILDING  
Monday, July 8, 2024**

**PRESENT:** K. Batten, M. Grossman, N. Grundy, J. Heideman, C. Martinson, and H. Schweitzer.  
**EXCUSED:** M. Wilz.

**I. VISITORS AND COMMUNICATION (PUBLIC FORUM)**

**II. CALL TO ORDER AND ESTABLISHMENT OF QUORUM**

The meeting was called to order at 6:00 p.m. by C. Martinson, President. A quorum was established. The pledge of allegiance was led by C. Martinson.

**III. CONSENT AGENDA ITEMS**

It was moved by M. Grossman and seconded by J. Heideman to approve the following consent agenda items:

- Approval of Minutes of the Total Compensation Committee Meeting of Monday, June 10, 2024
- Approval of Minutes of the Regular Meeting on Monday, June 10, 2024
- Approval of Minutes of the Policy Committee Meeting of Monday, June 24, 2024
- Approval of Minutes of the Special Meeting of Monday, June 24, 2024
- Approval of Resignation of Personnel
  - Katie Christian, Transportation Supervisor
- Approval of Employment of Personnel
  - Ana Rosas, Bilingual Tutor

Motion carried.

**IV. REPORTS**

The calendar, monthly celebrations, and director reports were reviewed.

**V. VOUCHERS/RECEIPTS**

J. Marquardt reviewed the vouchers and receipts. A motion was made by M. Grossman and seconded by J. Heideman to approve the expenditures in the amount of \$2,099,079.55 as per list of July 2, 2024. Motion carried on a roll call vote of 6-0.

C. Martinson noted receipts from the receipt register of July 2, 2024, in the amount of \$6,977,984.88.

**VI. UNFINISHED BUSINESS**

**VII. NEW BUSINESS**

**A. Review of Revised Policies/Administrative Guidelines**

- 500 Policy Manual and Employee Handbook
- *510 Personnel Policies Goals (Section Title)*
- 510 Goals of Personnel Policies
- 511 Equal Opportunity Employment/Complaint Procedures
- 512 Employee Harassment
- *520 General Personnel Policies (Section Title)*
- 522 Staff Conduct (NO POLICY)
- 522.1 Employee Alcohol and/or Other Controlled Substances Use
- 522.2 Tobacco Use on School Premises (see 831)
- 522.3 Criminal Activities
- 522.4 Conflict of Interest for Professional Educators with Their Own Children

- 522.7 Staff Technology Acceptable Use
- 522.9 Receipt of Gifts or Gratuities
- 523 Employee Health and Safety (Communicable Disease)
- 523.1 Staff Physical Examinations
- 523.11 Medical Certification for Illness
- 523.2 Bloodborne Pathogens Exposure Control Plan
- 526 Personnel Records
- 527 Grievance Procedure
- *530 Professional Staff Policies (Section Title)*
- 531 Staff Positions (Job Descriptions)
- 532 Contracts—Certified Staff
- 532.2 Professional Staff Salaries/Fringe Benefits (NO POLICY)
- 532.21 Health Insurance – Continued Coverage Upon Termination of Employment
- 532.31 Family and Medical Leave
- 533 Selection of Certified Staff
- 533.1 Background Checks
- 534 Substitute Certified Staff Employment
- 165.1 Conflicts of Interest—Staff and School Board
- 422.1 Admission of Foreign Exchange Students

S. Bleck reviewed the revised policies/administrative guidelines.

**B. 2023-2024 School Nurse Report**

K. Martin reviewed the 2023-2024 school nurse report.

**C. 2023-2024 Catalyst Academy Report**

K. Martin reviewed the 2023-2024 Catalyst Academy report.

**D. Notice of Academic Standards**

D. Sievert reviewed the academic standards.

**E. Review and Potential Approval of 2024-2025 Student/Parent Handbook Revisions**

It was moved by H. Schweitzer and seconded by N. Grundy to approve the 2024-2025 Student/Parent Handbook revisions. Motion carried.

**F. Review and Potential Approval of 2024-2025 Employee Handbook/Addendum Revisions**

It was moved by M. Grossman and seconded by K. Batten to approve the 2024-2025 Employee Handbook/Addendum revisions as presented. Motion carried.

**G. Review and Potential Approval of Activities Pay Schedule**

It was moved by J. Heideman and seconded by M. Grossman to approve the activities pay schedule as presented. Motion carried on a roll call vote of 6-0.

**H. Discussion of High School Fitness Center Project**

J. Marquardt updated the Board on the High School Fitness Center project.

**I. Review and Potential Approval of Revised Official District Depositories and Individuals Authorized to Invest District Funds**

It was moved by J. Heideman and seconded by M. Grossman to approve the revised official district depositories and individuals authorized to invest district funds as presented. Motion carried on a roll call vote of 5-0, with K. Batten abstaining.

**J. Review and Potential Approval of the Continuous Improvement Strategic Plan**

The Board discussed the District State Report Card indicator of success. Discussion addressed the current report card scoring protocol and how district-to-district analysis does not always present an equal comparison.

It was moved by M. Grossman and seconded by N. Grundy to approve the Continuous Improvement Strategic Plan as presented. Motion carried.

**K. Wisconsin Association of School Board Proposed Resolution / Bylaw Development**

C. Martinson reviewed the WASB resolution proposal process. As discussed under Agenda Item VII, J, the Board suggested proposing a resolution to simplify the calculation of the State Report Card. S. Bleck and D. Sievert will present a proposed resolution for Board review. Board members were asked to contact District Office with any other resolution ideas for review at the August meeting.

It was moved by J. Heideman and seconded by N. Grundy to submit the WASB Resolution to Protect Title IX in K-12 Public Education and Save Women's Sports as presented. Motion carried on a roll call vote of 5-0, with M. Grossman abstaining.

J. Heideman suggested continued review of the WASB Bylaw voting structure.

**VIII. ADJOURNMENT**

A motion was made by J. Heideman and seconded by K. Batten to adjourn the meeting at 8:07 p.m. Motion carried.

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Katie Batten, Clerk