

## **SCHOOL DISTRICT OF NEW LONDON**

### **ADMINISTRATIVE GUIDELINE 531 - STAFF POSITIONS (JOB DESCRIPTIONS)**

Job descriptions will be developed by the supervisor with input from the person currently holding the position, if available.

After a job description has been developed, it will be submitted to the office of the District Administrator for review. If acceptable, the job description will be reviewed by the Director Team.

ADOPTION DATE: March 13, 2006

REVISION DATE(S): February 12, 2018

REVIEW DATE(S): June 24, 2024

CROSS-REFERENCE: Policy 531 Staff Positions (Job Descriptions)

LEGAL REFERENCE: