

## **SCHOOL DISTRICT OF NEW LONDON**

### **ADMINISTRATIVE GUIDELINE 447.4 - STUDENT EXPULSION**

- A. Expulsion means an action taken by the Board of Education to prohibit an enrolled student from further attendance at school for a period of time determined by the Board. If an expulsion hearing is pending, a student may be suspended for not more than a total of fifteen (15) consecutive school days [ten (10) days for a student with Exceptional Educational Needs]. The student and parent/guardian shall be given prompt written notice of the suspension and that expulsion is being recommended.
- B. Not less than five (5) days written notice of the hearing shall be sent to the student, parent/guardian, or the adult student. The hearing notice shall contain the following information:
1. The purpose of the hearing.
  2. The time and place of the hearing.
  3. The particulars of the alleged refusal, neglect or conduct of which the student is accused.
  4. Students, parents or guardians may be represented at the hearing by counsel.
  5. A copy of Section 120.13(1)(c) of the Wisconsin Statutes which shall be printed in full on the front or the back of the notice.
- C. Expulsion hearing:
1. The student will be given the opportunity to:
    - a. Review the administrative record of his/her misbehavior.
    - b. Be represented by counsel.
    - c. Cross-examine witnesses.
  2. The Board shall keep written minutes of the hearing. The hearing will be closed unless the student, parent/guardian, or the adult student requests an open hearing.
  3. The Board shall adjourn into executive session in accordance with provisions of state law and, by vote, determine whether the student should be expelled from school and for what duration. The Board

decision to expel a student shall be reduced to a written order, the Board Clerk shall mail a copy of the order by registered letter to the student's parent or guardian, or the adult student. The expulsion order shall state the reason(s) for, the duration and the dates of the expulsion. In addition, the expulsion order shall include a statement that the expelled student, parent/guardian, or the adult student may appeal the expulsion to the State Superintendent of Public Instruction. An appeal from the decision to the State Superintendent may be taken within thirty (30) days to the county circuit court.

ADOPTION DATE: March 10, 1997

REVISION DATE(S): March 25, 2019

REVIEW DATE(S): February 13, 2019; February 14, 2024

CROSS-REFERENCE: Policy 447.4 Student Expulsion  
Policy 411 Equal Educational Opportunities/Complaint Procedures

LEGAL REFERENCE: Section 120.13 (1) Wisconsin Statutes