

SCHOOL DISTRICT OF NEW LONDON

ADMINISTRATIVE GUIDELINE

422.2 - HOME-BASED PRIVATE EDUCATION – ENTRY/RE-ENTRY INTO SCHOOL (FULL TIME)

- A. For the purpose of this policy, Home-Based Private Educational Program will be that which is defined in Wisconsin Statute 115.001(3)(g).
- B. Any student who has been in attendance in a home-based private educational program for a period of ninety (90) days or more and who wishes to enter or re-enter the New London school system will furnish the building administrator with the following documentation of the home-based private educational program:
 - 1. Copy of home-based private educational program from Wisconsin DPI Form PI-1206 (Rev. 1-86).
 - 2. A copy of the school calendar that verifies that each school term of home-based education consisted of a minimum of 875 hours [s. 118.165(1)].
 - 3. Copies of the sequential curriculum that was taught in the six (6) mandated subject areas [s. 118.165(1)(d)].
 - 4. Records of student performance for each course taken.
 - 5. Upon receipt of the above documentation, the building administrator will place the student at the appropriate grade level.
- C. In the absence of the above documentation, or having been withdrawn for less than 90 days, the student may be required to take an examination to establish grade placement. The grade placement examination will be administered by the principal (or designee) of the school to which the student would normally be assigned. The evaluation may include nationally standardized achievement tests and/or district-developed criterion-referenced tests. The student may also be administered an academic survey test encompassing areas of language arts and mathematics to assist in classroom instructional placement and programming. An interview may be conducted by principal, counselor, or school psychologist.
- D. Test results, the student's chronological age, and other records will be used by the building administrator to determine grade placement.
- E. If the placement is made at the sophomore year (10th grade) level or higher, a maximum of six (6) credits may be allowed toward high school graduation for each of the years below the grade level of placement. Courses taken

while enrolled in a home-based private educational program will be recorded on the student's transcript. Credit will only be recorded that is in compliance with mandates of curriculum requirements in Wis. Stat. 118.165(1)(d) or are deemed by the administrator to meet criteria of an elective in the current high school program of studies.

- F. Home-based instruction will be recorded as CREDIT ONLY (home-based grades will not be recorded on the admitting high school transcript). Grades and grade point average from home-based instruction will not be used in class standing.
- G. High School Diploma – A New London High School diploma will be awarded to a student who has attended New London High School for a minimum of four (4) full semesters, one of which must be the last semester preceding graduation. For students who do not meet the requirements for enrollment, eligibility for a diploma will be determined by the high school principal based upon a review of the student's academic history.
- H. If a parent appeals student placement/credit awarded, the test and placement will be reviewed by the Board of Education of the New London School District. The decision for placement will be made by the Board of Education and will be considered as final by all parties.

ADOPTION DATE: July 13, 1998

REVISION DATE(S): May 10, 2004; February 11, 2019

REVIEW DATE(S): December 6, 2018; December 6, 2023

CROSS-REFERENCE: Policy 422.2 Home-Based Private Education - Entry/Re-Entry Into School; Policy 424 Participation of Private School and Home-Based Students in District Courses/Programs (Part Time)

LEGAL REFERENCE: Wisconsin State Statutes 118.15(4); Wisconsin State Statutes 118.165(1)(2); Wisconsin State Statutes 115.001(3)(g)