

SCHOOL DISTRICT OF NEW LONDON

**ADMINISTRATIVE GUIDELINE
253.1 - ADMINISTRATIVE RULES – DEVELOPMENT**

When an administrative staff member wishes to modify existing administrative rules, he/she will inform the District Administrator and receive approval. Approval may be given orally in certain situations.

When a significant modification is suggested, or further documentation is necessary, the administrative staff member will submit a written draft of the rule change to the District Administrator, subject to Board approval. The District Administrator will meet with the administrative staff member to discuss the proposed modification.

ADOPTION DATE: June 14, 1999

REVISION DATE(S): December 12, 2005

REVIEW DATE(S): February 9, 2023

CROSS-REFERENCE: Policy 253.1 Administrative Rules - Development

LEGAL REFERENCE: