

EMERGENCY CARD

POLICY STATEMENT

- A. The School District of New London will have a completed emergency card for each student to provide expedient emergency services.

POLICY PROCEDURE

- A. A completed emergency card (Exhibit 1) will be on file at the student's school office. The emergency card information includes:
1. Student's name.
 2. Student's date of birth.
 3. Student's grade.
 4. Student's address.
 5. Student's county of residence.
 6. Student's home phone number and family cell phone number (if available).
 7. Father's name and work phone number.
 8. Mother's name and work phone number.
 9. Student's physician and phone number.
 10. Student's dentist and phone number.
 11. Parent's signature granting permission to transport or secure emergency treatment if parent cannot be contacted.
 12. Emergency contact person if parent cannot be reached.
 13. Student's special health problems or chronic conditions.
 14. Student's allergies.
 15. Student's prescribed medications.
 16. Student's date of last tetanus shot.
- B. The emergency card should be completed at the time of registration to facilitate parent/guardian contact in the event of emergency (medical, absence, etc.).

- C. Students who do not provide emergency information within five (5) days of registration, may not be allowed to attend school.

LEGAL REFERENCE:

CROSS-REFERENCE: Exhibit 1, Emergency Card